



Volunteers Corps Nepal
Buddhanagar -10, New Baneshwor
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INVITATIONS FOR QUOTATIONS

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Volunteer Corps Nepal (VCN) is a Non-Government, Humanitarian Aid Agency that provides emergency relief and sustainable solutions for populations affected by natural disasters, epidemics, and post-conflict situations. VCN focus on Emergency Disaster Services (Rescue, Relief & Rehabilitation) through Act-First strategy, Development Projects (Innovation, Impact & Incessant) through community driven approach and Volunteer Programs (Localization, Learning & Leadership) through National and International Volunteers in disaster and development programs. Since 2018, VCN has been deliberately involved in rescue, relief, recovery and development projects by mobilizing its volunteer network.

Continuing the same VCN is now implementing “Post- disaster Recovery Project 2021”. Thus, VCN invites eligible firms/organizations/suppliers to submit quotations for the supply of the following materials

S.N.	Items Required	Specifications
1.	Laptops (Including accessories like covers, bag and mouse)	Dell 14” RAM- 12 GB, Processor- 11 th Gen, Intel Core i5- 1135G7, Graphics- Intel Iris Xe Operating System- Windows 10 Pro
2.	Color Printer	Canon, All in one(Print, scan and copy), Duplex, Output- B/W and Color

Interested organizations / firms / suppliers are requested to **submit the quotation for the above-mentioned items through email**. Following documents are required for the final agreements from the suppliers.

Required Documents

1. Quotation
2. PAN/VAT Certificate
3. Tax Clearance Certificate
4. Renewal Document (if applicable)

Email: connect@volunteercorpsnepal.org

Note: VCN reserves the right to accept or reject quotation without assigning any reason whatsoever and not bound to accept the lowest bid. The last date of submission of documents will be 5th September 2021.